

INDIANA UNIVERSITY DEPARTMENT OF BIOLOGY
SCHOLARSHIPS AND AWARDS APPLICATION PACKET 2009

REQUIRED MATERIALS:

- The **scholarship application form** (page two of this packet);
- A **one page personal statement** describing your career goals, academic interests, qualifications for the award, financial need (see below), and any other information required in the award description;
- A **resume**;
- Any **other materials** required by the award, including copies of research papers, etc.
- In addition, a Biology professor should submit a **letter of recommendation** on your behalf (see below).

All materials are due to Anna Bednarski in JH A115 by **February 16, 2009 at 3:00pm**. An incomplete application packet may result in ineligibility, so please arrange for materials to be submitted by that date/time.

DIRECTIONS FOR LETTER OF RECOMMENDATION

Please arrange for a Biology faculty member to submit a **letter of recommendation** by **February 16, 2009** to Anna Bednarski (physical copies to JH A115, or by email to abednars@indiana.edu).

The letter must be from a Biology faculty member – not a graduate student, A.I., or non-Biology department faculty member. If there are special circumstances, please see Anna.

NOTE: you should request your letter at least several weeks in advance to ensure submission by the February 16 deadline. Do not submit the letter yourself – the faculty member must submit it.

DIRECTIONS FOR DEMONSTRATING FINANCIAL NEED

If financial need is a criterion to be eligible for an award for which you are applying, you are required to include a **financial need statement** in your application packet. Make sure to include information regarding:

- **Percentage of your education** funded through work, parents, scholarships & grants, loans, etc.
- **Any financial hardships** that you are experiencing (such as illness, divorce, or loss of a job).

You may submit a separate statement of financial need with your application packet, or you may include this information in your personal statement. A FAFSA is not necessary, although you can submit one if it is helpful.

Even if an award does not require financial need, **it is always useful to state your financial need, if any.**

DIRECTIONS FOR SUBMITTING THE APPLICATION

- Please submit only **ONE** version or copy of your application, resume, personal statement, and other application materials, even if you apply for multiple scholarships.
- Please secure papers with a **paper clip** (do not staple), and please print only on **ONE** side of each page.
- Please ask your recommender to submit only **ONE** letter of recommendation pertaining to all scholarships, even if you apply for multiple scholarships. Do not request separate letters for each award.
- Winners will be notified by email on or before the week of spring break (March 14-22, 2009).
- If you are selected for a scholarship or award, you will be expected to write a note of appreciation to the donor who created the award. This is an extremely important part of the Scholarships and Awards program. Thank-you cards will be provided to scholarships and awards recipients.
- **Questions? Contact Anna Bednarski in Jordan Hall A115 or at abednars@indiana.edu.**

APPLICATIONS & SUPPORTING MATERIALS ARE DUE IN JH A115 BY FEBRUARY 16, 2009 AT 3PM

BIOLOGY DEPARTMENT SCHOLARSHIPS AND AWARD APPLICATION 2009

Name _____
Student ID number (“000”) _____ IU email _____@indiana.edu
Expected graduation date (Circle one): May / August / December 20____ (year)

Local Address _____

Local Phone _____

Home Address _____

Home Phone _____

AWARD(S) FOR WHICH YOU ARE APPLYING:

1. _____ 2. _____
3. _____ 4. _____
5. _____ 6. _____

Please circle the semester(s) in which you will be enrolled in classes at IU-Bloomington:
Spring 2009 Summer 2009 Fall 2009 Spring 2010

Name of recommending professor: _____

Signature _____ Date _____

- I affirm that all of my application materials are true, complete, and accurate, and that they meet the ethical expectations outlined in the IU Code of Student Rights, Responsibilities, and Conduct.
- I hereby authorize the Scholarship Committee to review my academic record and application materials. (The committee will review your application packet, supporting materials, and your academic transcript.)

Questions? Contact Anna Bednarski in JH A115 or at abednars@indiana.edu.

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